



# Spinal Advantage

Pain & Injury Treatment Center, P.C.

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August 24, 1998

To Whom It May Concern;

It is a great pleasure to write a recommendation for Nathaniel. Nathaniel started with our company in May of 1997 as a part-time filing clerk. A position became available in accounts receivable and Nathaniel asked to be given the opportunity to fill the position as that is where his interests lay. I was happy to give him that opportunity as he showed dependability and initiative in the clerking position.

Nathaniel has done very well in the position and has taken on a great deal of responsibility. He is well motivated and very dependable, always at work on time and rarely calling in. In the past few months especially, I have seen a maturity develop in Nathaniel. He has become very self-sufficient and resourceful and has done a very good job in accounts receivable.

In doing the position, Nathaniel has had to meet with and speak on the telephone to insurance representatives, attorney's and other professionals. He has gained much confidence and is able to articulate his thoughts well. He had a business luncheon with an attorney recently that called me and complimented him on his professionalism and the very well thought out questions that Nathaniel posed to him.

Nathaniel also asked to be trained in other areas of the office. Consequently, he was also a certified chiropractic assistant.

I am sorry to lose Nathaniel to college. He is an asset to our clinic and would definitely be eligible for re-hire.

If you have any questions or would like to speak with me personally, please do not hesitate to call.

Sincerely,

Kelly Coley,  
Office Manager